

The Hammond Historic Preservation Commission held a meeting on Tuesday, April 9, 2024, in person and via [Zoom.us](https://zoom.us).

The meeting began at 5:31 p.m.

PRESENT

Amanda Aguilera (Z)
Kevin Clutter (IP)
Laurie Czulno (IP)
Janet Evans (IP)
Debbie McGough (IP)
Patrick Swibes (IP)

ABSENT

Anne Taylor
Christopher Jones

ALSO PRESENT

Brian L. Poland, AICP
Director of City Planning

Tom Novak
Assistant City Planner

Shannon Morris-Smith
Secretary

Ray Escamilla
I.T., Zoom

PRESENT- 6

ABSENT- 2

QUORUM

APPROVAL OF MINUTES

Mr. Swibes called for approval of the minutes for March 9, 2024. Ms. Czulno so moved, seconded by Mr. Clutter. Mr. Poland discussed there was an extra word "Novak" on page 2, on the first line. Ms. Czulno motioned to approve the minutes as amended, Mr. Clutter so moved. Roll call vote. Amanda Aguilera/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Debbie McGough/yes, Patrick Swibes/yes. 6 "Ayes", 0 "Nays", 2 "Absent", 0 "Abstentions". Motion carried.

NEW BUSINESS

There was none.

OLD BUSINESS

Project Updates

Educational Assistance and Communications Committee

On-line display – There was a discussion on the status of the proclamation. Ms. Czulno would resend the proclamation for Mr. Poland to review and submit to the Mayor's office for approval. Ms. Evans stated Ms. Czulno reconfirmed the measurements of the board and the items for the display would go to the print shop tomorrow. The first of the three text descriptions have been completed and the other two are still being worked on.

Ms. Czulno stated the Stateline Marker repairs have been completed from the car accident.

Website Visits – Mr. Novak stated the website visit totals of the Hammond Historic Preservation page was 1% of the Gohammond totals. There were 1057 unique view, and Gavit High School

with the highest views of 324. Mr. Novak stated he would share the HPC webpages on Facebook to help increase the views in the second quarter.

2024 Project/Little Red Schoolhouse – Mr. Novak stated there were no new updates.

Special Projects Committee - There were no new projects to report.

Designation Committee – Mr. Poland reviewed the discussion from last month's meeting. Mr. Swibes stated the committee prioritized the list individually and as a committee. There was a discussion on the categories in the list. Mr. Swibes stated the committee would select the Archway Building to start preliminary research to approach the owner with a nomination. Ms. Czulno stated she took photos of the Archway Building that she would share with the committee. Mr. Swibes stated the committee would set another meeting date to discuss the next steps.

Design Review Committee

229 Ogden Street – Mr. Novak stated he spoke with the owner and the contractor. The owner would provide a drawing of the deck structure. Sal Salinas, Contractor, would submit a permit for the siding work. The homeowner would build the deck.

CORRESPONDENCE

There was none.

COMMISSIONERS COMMENTS

There were none.

STAFF COMMENTS

Mr. Poland asked the Commissioners to review the Projects and Committees to identify the things that would need to be started and completed this year. There was discussion on the progress of the Landmark list, a possible nomination, displays, and public outreach. Mr. Poland further stated communication with the Little Red Schoolhouse was important.

Mr. Novak stated the Hammond Historical Society Annual dinner was on May 15, 2024. The information was in the newsletter.

Mr. Novak stated he found an educational booklet named Hammond...Our Home, Our Community that could possibly be used to help educate the community. Mr. Poland stated this was an education guide associated with a video that was made. The video was done on VHS and was distributed to schools. The VHS was later converted to DVD. Mr. Poland asked Mr. Novak to discuss with I.T. about putting the DVD on the website.

Ms. McGough stated she checked her files and was not able to find the new homeowner packet. Mr. Swibes stated he would look to see if he had the packet. There was a discussion on recreating the new homeowner packet.

LIAISON COMMENTS

There was none.

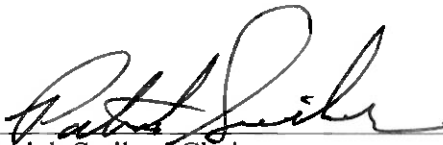
PUBLIC COMMENTS

There were none.


ADJOURNMENT

Ms. Czulno motioned to adjourn, seconded by Ms. McGough. The meeting adjourned at 5:47 p.m.

APPROVED: 5-14-24


Patrick Swibes, Chairperson

ATTEST:


Shannon Morris-Smith, Secretary