

The Hammond Historic Preservation Commission held a meeting on Tuesday, January 9, 2024, in person and via [Zoom.us](https://zoom.us).

The meeting began at 5:30 p.m.

PRESENT  
Amanda Aguilera (Z)  
Kevin Clutter (IP)  
Laurie Czulno (IP)  
Janet Evans (IP)  
Patrick Swibes (IP)  
Anne Taylor (IP)

ABSENT  
Christopher Jones  
Debbie McGough

ALSO PRESENT  
Brian L. Poland, AICP  
Director of City Planning

Tom Novak  
Assistant City Planner

Shannon Morris-Smith  
Secretary

Ray Escamilla  
I.T., Zoom

PRESENT- 6

ABSENT- 2

QUORUM

Mr. Poland conducted the elections.

Ms. Taylor's name was corrected in the roll call, minutes, and votes prior to the committee vote.

#### **Election of Offices and Committees**

Ms. Taylor nominated Patrick Swibes for 2024 Chairperson, seconded by Ms. Czulno. There were no other nominations. Amanda Aguilera/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Patrick Swibes/yes, Anne Taylor/yes. 6 "Ayes", 0 "Nays", 2 "Absent", 0 "Abstentions". Motion carried. Mr. Swibes was acclaimed as the 2024 Chairperson.

Ms. Czulno nominated Janet Evans for the 2024 Vice-Chairperson, seconded by Ms. Taylor. There were no other nominations. Amanda Aguilera/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Patrick Swibes/yes, Anne Taylor/yes. 6 "Ayes", 0 "Nays", 2 "Absent", 0 "Abstentions". Motion carried. Ms. Evans was acclaimed as the 2024 Vice-Chairperson.

Mr. Swibes resumed back to conducting the meeting.

#### **APPROVAL OF MINUTES**

Mr. Swibes called for approval of the minutes for December 12, 2023. Ms. Czulno so moved, seconded by Mr. Clutter. Roll call vote. Amanda Aguilera/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Patrick Swibes/yes, Anne Taylor/yes. 6 "Ayes", 0 "Nays", 2 "Absent", 0 "Abstentions". Motion carried.

## **NEW BUSINESS**

### **2024 Committees**

There was a discussion on the committee assignments. The Educational/Communications Committee and the Designation Committee remained unchanged. Mr. Swibes accepted to retain the committee members as presented.

Mr. Jones was assigned to the Special Projects/Design Review Committee by Mr. Swibes. Mr. Swibes accepted to retain the committee members as presented.

## **OLD BUSINESS**

### **Discussion and Approval of the 2023 Projects**

Mr. Poland lead a discussion on the Goals and Projects updates from the December 12, 2023 meeting. There were no additional changes from the Commissioners.

Mr. Swibes called for a motion to approve the Goals as presented for 2024. Ms. Taylor so moved, seconded by Ms. Czulno. Roll call vote. Amanda Aguilera/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Patrick Swibes/yes, Anne Taylor/yes. 6 "Ayes", 0 "Nays", 2 "Absent", 0 "Abstentions". Motion carried.

Mr. Swibes called for a motion to approve the Projects as presented for 2024. Ms. Czulno so moved, seconded by Ms. Evans. Roll call vote. Amanda Aguilera/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Patrick Swibes/yes, Anne Taylor/yes. 6 "Ayes", 0 "Nays", 2 "Absent", 0 "Abstentions". Motion carried.

### **Project Updates**

#### **Educational Assistance and Communications Committee**

**On-line display** – Ms. Czulno stated the Woodmar on-line presentation was on the website. The presentation had text and a few photos. The committee received a few photos from Mr. Novak and the committee would visit the library to research photos to finish up the presentation online. The targeted completion date was January 31<sup>st</sup>.

There was a discussion with Mr. Escamilla on his preference of receiving photos to post on the website.

**2024 Project/Little Red Schoolhouse** – Mr. Poland stated there was a discussion at the Historical Society meeting that Mr. Novak and Ms. Aguilera would reach out to the association for the Little Red Schoolhouse.

Ms. Aguilera summarized a discussion with a contractor that was willing to do the roof repair work or find someone to donate the repair work on the Little Red Schoolhouse roof. The contractor indicated there was a 2-3 years life on the roof in general. If the repairs were not made soon the life of the roof could be shorter.

Ms. Aguilera and Mr. Novak would look into finding out the point of contact for the Little Red Schoolhouse.

**Website Visits** – Mr. Novak reviewed and discussed the report with the Commissioners. Ms. Czulno suggested that the new presentations be posted on the main page for a short period of time before it is moved to the HPC page to help promote the presentation. Mr. Escamilla stated the Commission would need to request the presentation to be placed on the main page.

**Special Projects Committee** - There were no new projects to report.

**Designation Committee** – The committee would set up a meeting to prioritize the Landmark Designation List. The list would be finalized to adopt at the February meeting.

Ms. Czulno would reach out to the homeowner at 7220 Forest Avenue to see if they would be interested in their home becoming a local landmark. Ms. Czulno would update Mr. Swibes with the outcome of the discussion prior to the next meeting.

**Design Review Committee** – There were no new updates.

### **CORRESPONDENCE**

There was none.

### **COMMISSIONERS COMMENTS**

Ms. Czulno stated she had the opportunity to watch the documentary Walkable USA. The documentary exceeded her expectations. Ms. Czulno further acknowledged Ms. Taylor's hard work and recommended others to watch.

Mr. Swibes asked if there was a status update on the Basic Business building. Ms. Taylor said there was not an update at this time. There was potential redevelopment in the future.

### **STAFF COMMENTS**

Mr. Novak invited the Commissioners to register for "The ABCs of Historic Designation, Part 2: Local Designation webinar", on January 11, 2024, 1 p.m. eastern time. The webinar would be hosted by the National Alliance of Preservation Commission.

### **LIAISON COMMENTS**

There was none.

### **PUBLIC COMMENTS**

There were none.

### **ADJOURNMENT**


Ms. Czulno motioned to adjourn, seconded by Ms. Taylor. The meeting adjourned at 6:07 p.m.

Hammond Historic Preservation Commission


Minutes of January 9, 2024

Page 4

APPROVED: 2-6-24

  
Patrick Swibes, Chairperson

ATTEST:

  
Shannon Morris-Smith, Secretary