

NOTICE OF CLAIM

To: Mayor Thomas M. McDermott, Jr.  
City of Hammond  
5925 Calumet Avenue  
Hammond, IN 46320

Law Department  
City of Hammond  
5925 Calumet Avenue  
Hammond, IN 46320

The undersigned, \_\_\_\_\_, pursuant to I.C. 34-13-3, et seq., hereby notifies the City of Hammond of his/her claim for damages arising from the actions or omissions of the City of Hammond, by or through its agents, employees or subcontractors, which claim is further described in summary below:

Injured Party's name: \_\_\_\_\_

Address at Time of Loss: \_\_\_\_\_

Address at time of Filing: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Date and Time of Loss: \_\_\_\_\_

Exact Location of Loss: \_\_\_\_\_

Circumstances which brought about the loss: \_\_\_\_\_

\_\_\_\_\_

Name of all persons involved: \_\_\_\_\_

\_\_\_\_\_

Damage \_\_\_\_\_

Total Amount Claimed: \$ \_\_\_\_\_

This notice is directed to the above-named parties, pursuant to I.C. 34-13-3, et seq., and the undersigned invites the requests inquiry and investigation of the negligence of the City of Hammond, its agents, employees, in order to amicably resolve this matter.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date: