



THOMAS M. McDERMOTT, JR.
MAYOR

BILL LEWTER
CODE ENFORCEMENT COMMISSIONER

CITY OF HAMMOND
BUILDING INSPECTIONS DEPARTMENT

5925 Calumet Avenue, Hammond, IN 46320 Phone (219) 853-6316 Fax: (219) 853-6456

I, _____, property owner, being neither a minor nor incompetent swear and affirm under the penalties of perjury the following:

1) I am the legal owner of the property located at: _____
Hammond, IN 463____.

2.) I hereby do make application for a special exemption from the Rental Registration Requirements of Ordinance #8570 for one or all of the following reasons,
(Check all that apply)

☐ a) The property listed in #1 is currently under renovation and not presently used as a rental property.

☐ b) I am a **new purchaser** of the property listed in #1 and have not yet entered into a landlord/tenant agreement with any person or parties.

☐ c) I am **the owner** of the property listed in #1 and have not yet entered into a landlord/tenant agreement with any person or parties and wish to register within 30 days of leasing said property.

☐ d) The property listed above is currently occupied by an immediate family member.

☐ Son ☐ Daughter ☐ Parents ☐ Sibling ☐ Grand Parent ☐ Uncle/Aunt

Name _____ Phone# _____

☐ e) The property listed in #1 is currently listed for sale by an Indiana licensed real estate agent.

I hereby agree to furnish all necessary documentation as required to verify I am entitled to this exemption. Falsification of this document or failure to provide documentation will result in automatic denial of exemption and all applicable penalties may apply.

Signed and sworn this _____ day of _____, 20__

Signature

Property owner information: (bottom portion must be completely filled out)

Complete Mailing Address: _____

Phone Number: _____ Alternate Phone Number: _____

Accepted/Received By: _____