

The Hammond Historic Preservation Commission held a meeting on Tuesday, February 4, 2025, in person and via [Zoom.us](https://zoom.us).

The meeting began at 5:30 p.m.

**PRESENT**

Amanda Aguilera (Z)  
Anne Taylor (IP)  
Kevin Clutter (IP)  
Laurie Czulno (IP)  
Janet Evans (IP)  
Debbie McGough (IP)  
Patrick Swibes (IP)

**ABSENT**

Christopher Jones

**ALSO PRESENT**

Brian L. Poland, AICP  
Director of City Planning

Tom Novak  
Assistant City Planner

Shannon Morris-Smith  
Recording Secretary

Ray Escamilla  
I.T., Zoom

**PRESENT- 7**

**ABSENT- 1**

**QUORUM**

**APPROVAL OF MINUTES**

Mr. Swibes called for a motion to table the minutes for October 1, 2024 meeting. Ms. Taylor so moved, seconded by Mr. Clutter. Roll call vote. Amanda Aguilera/yes, Anne Taylor/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Debbie McGough/yes, Patrick Swibes/yes. 7 "Ayes", 0 "Nays", 1 "Absent", 0 "Abstentions". Motion carried.

Mr. Swibes called for a motion to table the minutes for the December 10, 2024 meeting. Ms. Czulno so moved, seconded by Mr. Clutter. Roll call vote. Amanda Aguilera/yes, Anne Taylor/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Debbie McGough/yes, Patrick Swibes/yes. 7 "Ayes", 0 "Nays", 1 "Absent", 0 "Abstentions". Motion carried.

Mr. Swibes called for a motion to approve the minutes as amended for the January 7, 2025 meeting. Ms. Czulno so moved, seconded by Mr. Clutter. Roll call vote. Amanda Aguilera/yes, Anne Taylor/yes, Kevin Clutter/yes, Laurie Czulno/yes, Janet Evans/yes, Debbie McGough/yes, Patrick Swibes/yes. 7 "Ayes", 0 "Nays", 1 "Absent", 0 "Abstentions". Motion carried.

**NEW BUSINESS**

There was none.

**OLD BUSINESS**

Ms. Taylor stated that in the December 10, 2024 and January 7, 2025 meetings there were questions and comments that were posed to the Commission during the public comment section of the meetings. Ms. Taylor further stated that Mr. Poland had some updates related to the comments for the Commission.

Mr. Poland updated the Commissioner on the determination of the request for the Briar East Dunes designation. The request for nominating or designation of a historic landmark/district is acted upon the Historic Preservation Commission by receiving a request from a property owner or the majority of the property owners. The City of Hammond was the majority property owner of the subject property. The City of Hammond has not made a request for a designation, therefore there was not an application for the Historic Preservation Commission to act upon.

### **Project Updates**

#### **Educational Assistance and Communications Committee**

**On-line display** – Ms. Evans stated the first project was almost complete. The committee would meet in the next day to finalize the project. The committee would send out the project for the Commissioners to review and critique. The proclamation was almost completed and would be submitted for review.

The second project was in the draft stage.

Mr. Poland asked what was the subject matter of the first project. Ms. Evans stated “Architecture- Hammond Looking Up”. The details of different houses and building would be recognized by photos and definitions of the building style would identify the photo. Mr. Poland asked if there would be another quiz. Ms. Czulno stated if there was a quiz it would be a final project at the end. Mr. Poland asked what was the I.T. target date. Ms. Czulno stated by April 15, 2025 to be online by May 2025.

**2025 Project/Little Red Schoolhouse** – Ms. Aguilera stated there were no new updates. The project would be resumed when the weather warmed up and the building was warmer.

**Special Projects Committee** - There were no new projects to report.

**Designation Committee** – Mr. Poland asked if a meeting was set up to discuss the landmark list and to go over the changes that came from the Goals and Project discussions. Mr. Swibes stated the committee did not have a January meeting. A meeting would be set up for February.

**Design Review Committee** – There were no new updates.

**5935 Hohman Avenue - Montessori Schoolhouse** – Mr. Novak stated there were no new updates.

**229 Ogden Street** – Mr. Novak stated there were no new updates.

**Website Quiz** – Mr. Novak stated this quiz was removed from the website due to lack of interaction. Ms. Czulno stated the quiz would not be ready for May. This would be available at a later time to include all of the projects for the year. Ms. Czulno further stated she would pull the quiz from the project board since it was no longer active on the website. Mr. Novak stated he would have a discussion with the I.T. Department about sharing the proclamation on the main

Facebook page.

There was a discussion on the webpage quarterly report. Mr. Novak stated he would have the 2024 4<sup>th</sup> quarter report available for the next meeting.

Mr. Poland reviewed the approved 2025 Goals, Projects, and Committee List that was in the packet.

**CORRESPONDENCE**

There was none.

**COMMISSIONERS COMMENTS**

There were none.

**STAFF COMMENTS**

Mr. Poland requested that the Commissioners get acquainted with the Goals and Projects in order to move forward with working on items other than displays.

**LIAISON COMMENTS**

There was none.

**PUBLIC COMMENTS**

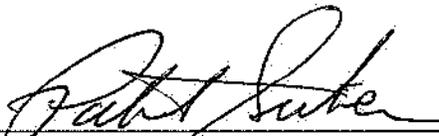
There were none.

**ADJOURNMENT**

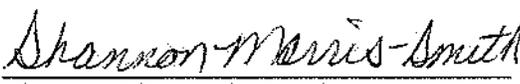
Ms. Czulno motioned to adjourn, seconded by Ms. Evans. The meeting adjourned at 5:45 p.m.

APPROVED: \_\_\_\_\_

3-4-25

  
Patrick Swibes, Chairperson

ATTEST: \_\_\_\_\_

  
Shannon Morris-Smith, Secretary