

**BOARD OF PUBLIC WORKS AND SAFETY
MINUTES OF AUGUST 31, 2023**

The regularly scheduled meeting of the Board of Public Works and Safety convened at 9:04 a.m. on Thursday, August 31, 2023, in the Council Chambers of Hammond City Hall. A roll call was taken: Mr. Long – present; Ms. Greenwell – present; Mr. Kalina – absent.

Due to the absence of Mr. Kalina, normal rules of procedure are suspended.

Recommendation by Ms. Greenwell to approve the Minutes of the meeting of August 24, 2023; concurred by Mr. Long.

Under Matters from Other Department Heads/Their Representatives, Mr. Button presents a right of way request from Paschen for a full closure of Michigan Street and Hohman starting September 5, 2023 through September 18, 2023. Mr. Button states all materials are ready, they will have daily communication and feels confident it will be done on time. Mr. Smith states he is in support of the project, and was assured of completion dates that weren't met. The administration is the one who receives the complaints and kids cannot get to school, its an inconvenience to the residence and would like to avoid this. Mr. Smith suggests that 1) if additional time is needed to communicate and come before the Board; and 2) Paschen is notified that if they don't let us know they need additional time and they go over, they are subject to a fine. Paschen agrees to this and will keep in communication. Recommendation by Ms. Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-567)

Under Correspondence, correspondence received from William Short, Chief of Police, requesting the approval for Corporal Daniel Drudge to be transferred from Patrol Division to Detective Bureau effective September 5, 2023, Corporal Brendan O'Neill and Sergeant Jeffery Miller to be transferred from the Special Deployment Unit to Detective Bureau effective September 5, 2023 and approval of the Petition for Retirement from Master Sergeant Thomas Hargrove, who has served the citizens of Hammond for thirty years, to become effective the close of business on November 17, 2023. Recommendation by Ms. Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-568)

Correspondence received from Milestone requesting to close one lane of traffic in each direction on 169th Street from Parrish Avenue to Kennedy Avenue to complete milling and resurfacing beginning September 5, 2023 through September 12, 2023 submitted for approval. Recommendation by Ms. Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-569)

Correspondence received from Special Events Coordinator, Aileen Ibarra requesting 1) permission to hold the 2023 Hammond Veterans Appreciation Day Parade on November 4, 2023 with attached route; 2) street closure on Lyons from Calumet Avenue east to the alley for the 2023 Tree Lighting Ceremony on November 24, 2023; and 3) permission to hold the 2023 Hammond Holiday Parade on December 2, 2023 with attached route. Recommendation by Ms.

Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-570)

Correspondence received from the Controller's Office requesting the approval of the renewal of amusement device license for Fraternal Order of Eagles #3117. Recommendation by Ms. Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-571)

Under Matters from Board Members, Ms. Greenwell reads a letter from resident Jose Manzo requesting to block the south alley of the 500 block of Gostlin on September 3, 2023 between 4:00 p.m. and 11:59 p.m. for a birthday party. Recommendation by Ms. Greenwell to approve closure only until 10:00 p.m.; concurred by Mr. Long. (Ins. No. 23-572)

Under New Business, Resolution Establishing a Policy and Procedure for the Writing Off of Bad Debts, Uncollectible Accounts Receivable, or any Adjustments to Record Balance in Accordance with Indiana Accounting and Uniform Compliance Guidelines. Recommendation by Ms. Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-573)

Right of Way Permit received from Engineering for Paschen's request to a partial road closure of Michigan Street and Hohman starting September 18, 2023 through September 30, 2023. Michigan St. will remain closed while single lanes northbound and southbound on Hohman Avenue will be open. Recommendation by Ms. Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-574)

Notice of Violation Hearing for property located at 3950 Johnson Avenue. Inspector Pajdzik states this property was inspected and concluded that it has an illegal basement. Mr. Pajdzik talked with owners at inspection and explained. Owner is not present. Mr. Smith advises the importance of recording Findings and Orders. Certified mail was sent but was unclaimed. Recommendation by Ms. Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-575)

Business license late fee appeal - Foreign Local Brewery Taproom, 489 Fayette St. Mr. Glowacki appears. Recommendation by Ms. Greenwell to waive the late fee; concurred by Mr. Long. (Ins. No. 23-576)

SeeClickFix – speed limit increase for 5300-5344 Calumet Ave. Mr. Button recommends this request be denied. Recommendation by Ms. Greenwell to deny; concurred by Mr. Long. (Ins. No. 23-577)

SeeClickFix – dead end signs for 7760 New Hampshire Ave. Mr. Button does not object. Recommendation by Ms. Greenwell to approve and forward to Public Works; concurred by Mr. Long. (Ins. No. 23-578)

Garage Sale Permits submitted for approval. Recommendation by Ms. Greenwell to approve; concurred by Mr. Long. (Ins. No. 23-579)


Under Old Business, Status – 847 117th St. Mr. Michael and Brian Ciers appear. Mr. Michael states they were unable to secure a roofing contract and require a little more time. Mr. Michael read off the attached highlighted inspection report as to what has been completed and requests additional time and has considerable time and money into the project. Mr. Smith requests a status in November. Recommendation by Ms. Greenwell to set for status on November 9, 2023; concurred by Mr. Long. (Ins. No. 23-580)

Under Open to the Public, Mr. Brandon Richardson appears regarding 5213 Hohman Avenue and wants to stop the demolition to rehab the building and make it residential. Mr. Smith explains the ownership has changed hands multiple times and the city's opinion is 1) prior owner was obligated to inform of the demo order 2) based on the condition it is unsalvageable. The demo order was affirmed before the emergency order which was to check the basement regarding the construction on Hohman Avenue. Mr. Kearney states there is asbestos, not safe to enter fully and believes it is beyond salvageable and recommends to move forward with demolition. Mr. Button states the emergency order was to entered due to a large void beneath, soft floors, and water in the basement. Mr. Smith states the demo order is valid from a legal status and will move forward. Mr. Richardson will talk with Mr. Kearney after meeting.

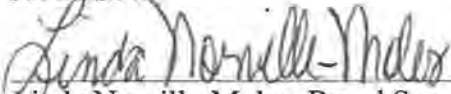
There being no further business to come before the Board, recommendation by Ms. Greenwell to adjourn; concurred by Mr. Long. The regularly scheduled meeting adjourned at 9:52 a.m.

APPROVED:

BY:


Jeffery Long, President

ATTEST:


Linda Norville-Moles, Board Secretary