

**BOARD OF PUBLIC WORKS AND SAFETY**  
**MINUTES OF SEPTEMBER 5, 2019**

The regularly scheduled meeting of the Board of Public Works and Safety convened at 9:03 a.m. on Thursday, September 5, 2019, in the Council Chambers of Hammond City Hall. A roll call was taken: Ms. Garay - present; Mr. Margraf – present; Mr. Long – absent.

Due to the absence of Mr. Long, normal rules of procedure are suspended.

Recommendation by Mr. Margraf to defer approval of the minutes of the meeting of August 29, 2019; Ms. Garay concurred.

.Correspondence received from Chief of Police John Doughty advising of the resignation of Booking Clerk Ryan Russell, effective September 4, 2019. Correspondence acknowledged. (Ins. No. 19-648)

Rental registration hearing on property located at 422 Locust Street. Property owners fail to appear. Recommendation by Mr. Margraf to assess the \$500 late fee and rental registration of \$5 per unit for 2019; Ms. Garay concurred. (Ins. No. 19-649)

Rental registration hearing on property located at 7137 Schneider Avenue, 7236 Osborne Avenue, 7854 Bertram Avenue and 2039 169th Street. Property owner appears and said she has had health issues this year which is why she forgot to pay. Mr. Jaime Prieto, Commissioner, Code Enforcement, said all properties are one (1) unit, rental registration had been paid timely in the past and there have been no issues at the property. Recommendation by Mr. Margraf to waive the late fee and assess \$5 per unit for 2019; Ms. Garay concurred. (Ins. No. 19-650)

Rental registration hearing on property located at 2629 164th Place. Property owner appears and said paying the rental registration fee slipped his mind. Mr. Prieto said the property owner has already had a hearing in 2014 and the late fee was waived. Recommendation by Mr. Margraf to assess the late fee of \$500 and rental registration of \$5 per unit; Ms. Garay concurred. (Ins. No. 19-651)

Agreement with Vermillion Systems, Inc. for additional cameras at City Hall at a cost of \$902.55. Recommendation by Mr. Margraf; Ms. Garay concurred. (Ins. No. 19-652)

Correspondence received from Ms. Donna Muta, Special Events Coordinator, requesting permission to hold the 2019 Hammond Veterans Appreciation Day Parade on Saturday, November 9, 2019, with route, and the 2019 Hammond Holiday Parade on Saturday, December 7, 2019, with route. Recommendation by Mr. Margraf; Ms. Garay concurred. (Ins. No. 19-653)

Correspondence received from Mr. Leon Gamino, 1545 Lake Avenue, requesting “Residential Parking Only” on 116th Street from Roberts Avenue to the alley entrance between Lake Avenue and Amy Avenue due to Franklin School employees parking there. Recommendation by Mr. Margraf to refer this matter to Public Works; Ms. Garay concurred. (Ins. No. 19-654)

Correspondence received from the Downtown Hammond Council requesting street closures Friday, October 4, 2019 beginning at 8:00 a.m. through Saturday, October 5, 2019 until 10:00 p.m., exclusive use of the Dan Rabin Plaza, October 4 and 5, 2019, alley closures, no street parking on Sibley Street, the use of the former JC Penney and Jefferson Hotel sites, permission to place signs at City entrances beginning Sunday, September 8, 2019, barricades, sandbags and event parking signs and the crane parked on the Jefferson Hotel site be moved no later than Thursday, October 3, 2019 for Haunting in Hammond. Corporation Counsel, Mr. Kevin Smith, said the City owns the Dan Rabin Plaza, JC Penney and the Jefferson Hotel. Recommendation by Mr. Margraf to approve subject to Downtown Council placing and removing signs to City standards; Ms. Garay concurred. (Ins. No. 19-655)

Correspondence received from Mr. Alberto Ochoa, HUGS Cultural Committee, requesting permission to place banners at Hessville Park, Indianapolis Boulevard and the north east corner of Cline Avenue and 169th Street for the 3rd Annual Mexican Independence Parade and festivities Saturday, September 21, 2019. Recommendation by Mr. Margraf to approve subject to signage being placed and removed to City standards; Ms. Garay concurred. (Ins. No. 19-656)

Garage Sale permits submitted for approval. Recommendation by Mr. Margraf; Ms. Garay concurred. (Ins. No. 19-657)

Under Matters from Board members, Mr. Margraf received a bid recommendation letter from Mr. Kelly Kearney, Chief of Inspections, for bids received on August 22, 2019. JM Industrial Services, Inc. was awarded 7337 Carolina Avenue (front), 4414 Clark Avenue, 1020 Drackert Street (front and garage), 1242 – 44 Hoffman Street, 4619 Hohman Avenue, 1344 Indiana Street (front and garage), 2021 Lake Avenue, 1940 Lincoln Avenue (front and garage), 7728 Linden Avenue (front and garage), 244 Marble Street, 1509 Myrtle Avenue (front), 629 Sibley Street, 1251 Stanton Avenue (front) and 544 Waltham Street and Actin Contracting was awarded 4339 Hohman Avenue (rear and garage) and 4140 Sheffield Avenue. Recommendation by Mr. Margraf; Ms. Garay concurred. (Ins. No. 19-658)

Disposal Authorizations received from the Hammond Police Department. Recommendation by Mr. Margraf; Ms. Garay concurred. (Ins. No. 19-659)

Under Meeting Opened to the Public, Ms. Charmian Basile, Student Government Sponsor, Morton Senior High School, requested permission to hold a Homecoming Parade on Friday, September 27, 2019 beginning at 4:00 p.m., with two (2) routes to choose from. Mr. Margraf reviewed both routes and said that route one (1) should be used. Recommendation by Mr. Margraf to approve using route (1); Ms. Garay concurred. (Ins. No. 19-660)

There being no further business to come before the Board, recommendation by Mr. Margraf to adjourn; Ms. Garay concurred. The regularly scheduled meeting adjourned at 9:24 a.m.

APPROVED:

BY: \_\_\_\_\_  
Heather Garay, President

ATTEST:

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Lynn Laviolette, Secretary