

BOARD OF PUBLIC WORKS AND SAFETY
MINUTES OF JUNE 7, 2018

The regularly scheduled meeting of the Board of Public Works and Safety convened at 9:00 a.m. on Thursday, June 7, 2018, in the Council Chambers of Hammond City Hall. A roll call was taken: Ms. Garay - present; Mr. Margraf – absent; Mr. Long - present.

Due to the absence of Mr. Margraf, normal rules of procedure are suspended.

Recommendation by Mr. Long to approve the minutes of the meetings of May 24, 2018 and May 31, 2018; Ms. Garay concurred.

Correspondence received from Councilman Pete Torres requesting \$56,400 of gaming funds be allocated for a design contract with First Group Engineering, Inc. for the establishment of a quiet zone from the crossing at Sohl Avenue and Michigan Central Railroad. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-426)

Agreement with First Group Engineering, Inc. for the establishment of a Quiet Zone from the Crossing at Sohl Avenue and Michigan Central Railroad. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-427)

Correspondence received from Councilman Scott Rakos requesting \$44,500 and \$43,400 of gaming funds be allocated for the construction of Gibson Park Parking and Amy Park Parking. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-428)

Bid recommendation received from Nies Engineering, Inc. for the 6th District Gibson Park Parking Lot Project to Site Services, Inc. in the amount of \$44,471.65. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-429)

Bid recommendation received from Nies Engineering, Inc. for the 6th District Amy Park Parking Lot Project to Site Services, Inc. in the amount of \$43,362.00. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-430)

Change Order No. 1 for the Marquette Greenway Multiuse Path, with an increase in cost of \$535, for two (2) terminal posts. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-431)

Correspondence received from Councilman Scott Rakos requesting \$52,700 of gaming funds be allocated for a design contract with SEH of Indiana, Inc. for the Lighting Design on Alabama Avenue between Downey Place south to the dead end, Rhode Island Avenue between 165th Street south to the dead end and Ohio Avenue between 165th Street south to the dead end. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-432)

Contract with SEH Indiana, Inc. for Lighting Design on Alabama Avenue between Downey Place south to the dead end, Rhode Island Avenue between 165th Street south to the dead end and

Ohio Avenue between 165th Street south to the dead end at a cost of \$52,700. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-433)

Correspondence received from Councilman Scott Rakos requesting \$15,765.93 of gaming funds be allocated for various engineering services for 6th District Projects. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-434)

Agreement with First Group Engineering, Inc. for INDOT Trax Application 2018 in an amount of \$15,765.93. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-435)

Correspondence received from Salyer Plumbing, Incorporated requesting permission to close the westbound lane of Kenwood Street for sewer repair at 55 Kenwood Street on June 7, 2018 and completed on June 8, 2018. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-436)

Correspondence received from Talman Consultants requesting permission to install fiber optic conduit at 1303 Kenwood Street. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-437)

Correspondence received from Chief of Police John Doughty requesting Officer Michael Ciccotelli and Officer Jesse Hamer be promoted to the rank of 3rd Class Patrolman, effective June 1, 2018, the approval of a block party on the 200 block of Doty Street and Corpus Christi processions at St. Casimir Parish and All Saints Parish. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-438)

Demolition status on property located at 5936 Birch Avenue. Property owner fails to appear. Chief of Inspections, Mr. Kelly Kearney, said the property owner came to talk with him prior to the meeting to request additional time. Mr. Kearney said permits have been issued for the property but a new inspection need to be done. Motion by Mr. Long; Ms. Garay concurred. (Ins. No. 18-439)

Rental registration hearing on property located at 1162 May Street. Property owner fails to appear. Mr. Jaime Prieto, Commissioner, Code Enforcement, said this is a three (3) unit property. Motion by Mr. Long to waive the late fee and assess rental registration at \$5 per unit; Ms. Garay concurred. (Ins. No. 18-440)

Rental registration hearing on property located at 6806 Hohman Avenue. Property owner appears and stated that he lives in one (1) of the three (3) units and the other two (2) are rented. Mr. Prieto said 2018 was not paid. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit; Ms. Garay concurred. (Ins. No. 18-441)

Rental registration hearing on property located at 4759 Catalpa Avenue. Property owner, Ms. Angela Fuller-Tharpe, appears. Mr. Prieto said the property owner had a late rental registration hearing last year and the late fee was waived. Ms. Fuller-Tharpe said she had an interview out of state which is when she had planned to pay the fee but was out of town until the due date had passed. Recommendation by Mr. Long to assess the late fee of \$500 and rental registration at \$5 per unit for

the year 2018; Ms. Garay concurred. (Ins. No. 18-442)

Rental registration hearing on property located at 7135 Columbia Avenue, 903 Bauer Street and 1144 Summer Street. Property owner, Ms. Norma Herrera, appears and said that she had been taking medication and lost track of the due date to pay the fee. Mr. Prieto said the appeal today is for 2018 and that she had a previous rental registration hearing for non-payment which was sent to Smith Sersic for collection. Ms. Herrera said she had to pay \$2,500 for rental registration last year and feels that it is not fair for her to have to pay again. Recommendation by Mr. Long to assess the late fee of \$500 per unit and rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-443)

Rental registration hearing on property located at 650 Conkey Street. Property owner appears, said she went to pay the fee on April 20, 2018 and was told it was late. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-444)

Rental registration hearing on property located at 6241 Hohman Avenue. Property owner appears. Mr. Prieto said rental registration had been paid timely in the past and 2018 is the only year owed. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-445)

Rental registration hearing on property located at 5837 Wallace Road. Property owner appears and said she came to pay on April 14, 2018 but did not have the property paperwork with her which caused her to have to come back after the due date. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-446)

Rental registration hearing on property located at 10 Webb Street. Property owner's son appears, said his father was out of the country, the fee was left to him to pay rental registration and he missed the due date. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-447)

Rental registration hearing on property located at 3009 173rd Street. Property owner, Mr. Julian Guerrero, appears. Mr. Prieto said 2017 and 2018 are due. Mr. Guerrero said he sent payment in for 2018 but it was sent back to him as 2017 was due also. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for both 2017 and 2018; Ms. Garay concurred. (Ins. No. 18-448)

Rental registration hearing on property located at 7447 Van Buren Avenue. Property owner appears and said that he has no excuse that he just forgot to pay. Mr. Prieto said all previous years were paid timely. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-449)

Rental registration hearing on property located at 7002 Alabama Avenue. Property manager appears and said he thought payment was due by April 30th. Recommendation by Mr. Long to

waive the late fee and assess rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-450)

Rental registration hearing on property located at 6948 Alabama Avenue. Property manager appears and said he thought payment was due on April 30th. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-451)

Rental registration hearing on property located at 7230 McCook Avenue. Property owner appears, said she is in the process of selling the house and that she came in on April 16, 2018 and the payment was mailed back to her for being late. Mr. Prieto said 2017 and 2018 are both due. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for both 2017 and 2018; Ms. Garay concurred. (Ins. No. 18-452)

Rental registration hearing on property located at 7522 Catalpa Avenue and 1512 173rd Street. Property owner appears. Mr. Prieto said 2018 rental registration is due for 7522 Catalpa Avenue. Mr. Prieto said there was water use in 2016 and 2017 at 1512 173rd Street in 2016 and 2017 and that 2018 has been paid. Recommendation by Mr. Long to waive the late fee and assess rental at \$5 per unit for 1512 173rd Street and take no action on 7522 Catalpa Avenue; Ms. Garay concurred. (Ins. No. 18-453)

Rental registration hearing on property located at 1116 173rd Street and 436 Mulberry Street. Property manager appears and said 1116 173rd Street was rented in December of 2017 and 436 Mulberry Street was rented sometime in 2017 but he does not have the exact date. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for both addresses; Ms. Garay concurred. (Ins. No. 18-454)

Rental registration hearing on property located at 2645 164th Place. Property manager appears and said this one (1) unit rental was rented in June of 2017. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2017; Ms. Garay concurred. (Ins. No. 18-455)

Rental registration hearing on property located at 6812 California Avenue. Property manager appears and said this one (1) unit was rented in September of 2017. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit; Ms. Garay concurred. (Ins. No. 18-456)

Rental registration hearing on property located at 1592 180th Place. Property manager appears and said this property was rented sometime in 2017. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit; Ms. Garay concurred. (Ins. No. 18-457)

Rental registration hearing on property located at 7432 Southeastern Avenue. Property manager appears and said the property was vacant in 2016 and rented in February of 2017. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for

2017; Ms. Garay concurred. (Ins. No. 18-458)

Rental registration hearing on property located at 1589 177th Place. Property manager appears and said the first tenant was in June of 2017. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2017; Ms. Garay concurred. (Ins. No. 18-459)

Rental registration hearing on property located at 6818 Colorado Avenue. Mr. Prieto advised that there was not water usage until 2016 and no action needs to be taken. No action taken. (Ins. No. 18-460)

Rental registration hearing on property located at 7036 Madison Avenue. Mr. Prieto requested no action be taken as there has been no water usage at the property. No action taken. (Ins. No. 18-461)

Rental registration hearing on property located at 1712 171st Place. Property manager appears and said the property was rented in January of 2018. Recommendation by Mr. Long to waive the late fee and assess rental registration at \$5 per unit for 2018; Ms. Garay concurred. (Ins. No. 18-462)

Correspondence received requesting a rental registration hearing. Recommendation by Mr. Long to set this matter for hearing on July 19, 2018; Ms. Garay concurred. (Ins. No. 18-463)

Bid award for the demolition of 5911 – 15 Calumet Avenue and 5923 Calumet Avenue to JM Industrial Services, Inc., lowest and most responsive bidder, at a cost of \$120,800. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-464)

Bid award for the demolition of 5903 Calumet Avenue at a cost of \$13,750 to the lowest and most responsive bidder JM Industrial Services, Inc. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-465)

Agreement with Impact Networking Indiana, LLC to provide managed print services to City Hall. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-466)

Contract with JM Industrial Services, Inc. for the demolition of 5251 – 53 Hohman Avenue at a cost of \$86,800. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-467)

Approval of signage placement for the Hammond Mayor's Cup 3 v. 3 Soccer Tournament. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-468)

Correspondence received from Ms. Michelle Smithey, 1037 River Drive, requesting permission to place a storage pod in front of her house for one (1) month. Recommendation by Mr. Long to refer this matter to the Engineering Department; Ms. Garay concurred. (Ins. No. 18-469)

Bid award for the demolition of 1810 Brown Avenue. Ms. Kantar advised that there were

two (2) bids placed for this demolition at \$5,800, both low bidder, as a result there will be a coin toss to determine which company will receive the bid award. Both JM Industrial Services, Inc. and Actin employees came to the front of the audience for the coin toss. Mr. Long flipped the coin and JM Industrial Services, Inc. was awarded the bid for the demolition of 1810 Brown Avenue. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-470)

Correspondence received from the House of Prayer Church of God requesting permission to block Blaine Street from the alley to Highland Street for their annual car wash, Saturday, June 9, 2018 from 8:00 a.m. to 1:00 p.m. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-471)

Correspondence received from 3rd District Councilman Anthony W. Higgs requesting overlays on the 800 -1100 blocks of Eaton Street this year. Mr. Dean Button, City Engineer, said he had received the same letter and is working with the Sewer Department as sewer work will need to be repaired. No action taken. (Ins. No. 18-472)

Garage Sale Permits submitted for approval. Recommendation by Mr. Long; Ms. Garay concurred. (Ins. No. 18-473)

Under Meeting Opened to the Public, Mr. John Powers appeared and said he incorrectly went to the courtroom and believes he may have missed his rental registration hearing. Ms. Garay said he did miss the hearing and he can receive his order after the meeting.

Mr. Hugo Cedeno, a graduate student of Purdue University Northwest, requested permission to conduct traffic (Ins. No. 18-474)

Ms. Norma Herrera addressed the Board. Ms. Herrera said she does not understand why she was charged a late fee when others had the late fee waived. Mr. Prieto said that Ms. Herrera was charged a late fee in 2017 and also in March of 2015. Mr. Prieto then said all of her properties have had rental registration paid late. Ms. Garay advised Ms. Herrera that any negotiation of the late fee would have to be done with Smith Sersic.

There being no further business to come before the Board, motion by Mr. Margraf to adjourn; seconded by Mr. Long. The regularly scheduled meeting adjourned at 9:49 a.m.

APPROVED:

BY: _____
Heather Garay, President

ATTEST:

Lynn Laviolette, Secretary