

BOARD OF PUBLIC WORKS AND SAFETY
MINUTES OF MAY 17, 2018

The regularly scheduled meeting of the Board of Public Works and Safety convened at 9:00 a.m. on Thursday, May 17, 2018, in the Council Chambers of Hammond City Hall. A roll call was taken: Ms. Garay - absent; Mr. Margraf – present; Mr. Long - present.

Due to the absence of Ms. Garay, normal rules of procedure are suspended.

Recommendation by Mr. Margraf to approve the minutes of the meeting of May 3, 2018; Mr. Long concurred.

Request for advertising dates of May 24, 2018 and May 31, 2018 with a bid opening date of June 14, 2018 for the Hermits Park Road Extension. Recommendation by Mr. Long; Mr. Margraf concurred. (Res. No. 4068)

Correspondence received from Councilman Dave Woerpel requesting \$5,000 of gaming funds be allocated for engineering services in the City. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-325)

Correspondence received from Councilman Scott Rakos requesting \$5,000 of gaming funds be allocated for engineering services in the City. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-326)

Supplemental Agreement No. 1, in the amount of \$10,000 with Nies Engineering, Inc. for additional funding to continue work on engineering services as needed. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-327)

Change Order No. 1 received from First Group Engineering, Inc. for the resurfacing of 173rd Street from Indianapolis Boulevard to the Indiana Harbor Belt Railroad with a decrease in cost of \$4,053.41. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-328)

Correspondence received from AT&T requesting permission to perform work at 4445 Torrence Avenue. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-329)

Correspondence received from 3rd District Councilman Anthony Higgs requesting \$5,850 of gaming funds be allocated for construction material testing on 164th Place and Alexander Avenue. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-330)

Proposal for Geotechnical Exploration Services with ATC Group Services, LLC in the Alexander Avenue and 164th Place reconstruction project at a cost of \$5,850. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-331)

Correspondence received from Councilman Scott Rakos requesting \$3,950 of gaming funds be allocated for construction material testing on Kenwood Avenue between Kennedy Avenue east to

the nearest alley. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-332)

Proposal for Geotechnical Exploration Services with ATC Group Services, LLC in the Kenwood Street reconstruction project at a cost of \$3,950. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-333)

Correspondence received from Councilman Dave Woerpel requesting \$30,000 of gaming funds be allocated for the 2018 Sidewalk Repair Program. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-334)

Amendment to a funding request from Councilman Scott Rakos correcting the amount allocated for a contract with SEH Indiana to \$45,600. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-335)

Service Agreement with Comcast for Internet Service to be installed at the Police Gun Range. Corporation Counsel, Ms. Kristina Kantar, advised internet services must be in place in order to install security cameras at the range. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-336)

Correspondence received from Chief of Police John Doughty requesting Officer Gregory Day be promoted to the rank of 2nd Class Patrolman, effective May 16, 2018, Officer Kevin Holland be promoted to the rank of Sergeant, with pay adjustment, effective May 15, 2018, the relinquishment of CBO Specialty Pay, effective May 1, 2018 to Officer John Peck and Disposal Authorizations. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-337)

Departmental Rules and Regulations: Section 13, Page 75, Social Media Policy to All Sworn and Civilian Members of the Hammond Fire Department. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-338)

Emergency Demolition hearing on property located at 1810 Brown Avenue. Property owner, Ms. Kim Ormes, appears. Ms. Kantar stated that Ms. Ormes has an appointment with an insurance adjuster for the home that was damaged by fire and then requested the Board enter the Order to Demolish but take no immediate action until the adjuster makes a determination of the damage. Recommendation by Mr. Long to enter the Order to Demolish but take no immediate action; Mr. Margraf concurred. (Ins. No. 18-339)

Correspondence received requesting a rental registration hearing. Recommendation by Mr. Long to set this matter for hearing on June 28, 2018; Mr. Margraf concurred. (Ins. No. 18-340)

Correspondence received from Mr. Gary Gleason, Director of Public Works, advising the Hammond YMCA is requesting street closure, Saturday, May 19, 2018 from 10:00 a.m. to 1:00 p.m. on Southeastern Avenue from 173rd Street south to Northcote Avenue for a Touch A Truck Event. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-341)

Correspondence received from Purdue University Northwest requesting painting yellow

crosshatch, cross walk markings on 173rd Street near the main south entrance across from the Fitness and Recreational facility, repair of a street light and the installation of a cross walk in the 6900 block of Schneider Avenue south of the Purdue Northwest building. Recommendation by Mr. Long to refer this matter to the Engineering Department; Mr. Margraf concurred. (Ins. No. 18-342)

Correspondence received from the resident of 2454 Birch Avenue requesting a “Deaf Child on Block” sign. Recommendation by Mr. Long to refer this matter to Public Works; Mr. Margraf concurred. (Ins. No. 18-343)

Correspondence received from ClickFix requesting the alleyway of Lincoln Avenue be made one (1) way. Recommendation by Mr. Long to refer this matter to the Engineering Department and Public Works; Mr. Margraf concurred. (Ins. No. 18-344)

Correspondence received from ClickFix requesting a stop sign on Harrison Avenue at Locust Street. Recommendation by Mr. Long to refer this matter to the Engineering Department and Public Works; Mr. Margraf concurred. (Ins. No. 18-345)

Correspondence received from Mr. Robert Dixon requesting permission to hold the Baring Parkway Annual 4th of July Parade, Wednesday, July 4, 2018 beginning at 11:00 a.m. with street closure and Police and Fire Department participation. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-346)

Correspondence received from Mrs. Ethel Hall requesting the 1000 block of Field Street be closed on June 9, 2018 to host the 6th Annual Field Street Festival from 8:00 a.m. to 6:00 p.m. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-347)

Correspondence received from the Hammond Mohawks requesting permission to hold a Memorial Day Parade, beginning at 11:00 a.m. with route. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-348)

Correspondence received from Ms. Amy Radolak, President, HC3, requesting 25 “No Parking” signs be posted on Kennedy Avenue from 169th Street to Vine Street for street closure beginning at noon, June 1, 2018 through June 2, 2018 and 20 barricades to block off the side streets and parking lots during the Live in the Ville street festival. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-349)

Correspondence received from Ms. Elvira Martinez, Paws ‘N People, advising the approved event set for August 25, 2018 at Interstate Plaza Drive has been canceled. Correspondence acknowledged. (Ins. No. 18-350)

Correspondence received from Mr. Danny Hyatte, requesting permission to use the grass median between Janet Place and Gibson Place for placement of jump houses on May 27, 2018. Ms. Kantar said bounce houses should not be placed on public right of way due to liability issues. Recommendation by Mr. Long to request Mr. Hyatte come to the next Board meeting of May 24, 2018 to discuss this issue; Mr. Margraf concurred. (Ins. No. 18-351)

Correspondence received from Mr. Gary Gleason, Director, Public Works, advising Hohman Avenue from south of Fayette Street to south of Sibley Street, Rimbach Street west to the alley and Fayette east to the bike trail will be closed for the 115th Anniversary of Harley Davidson ride. Mr. Gleason said he has talked with Ms. Alta Lavizzo of LRP Network, the sponsor of the event, regarding the street closures. Ms. Lavizzo also appeared. Ms. Kantar advised Ms. Lavizzo that a fee cannot be charged to park in the City owned lots and suggested donation jars be placed by the entrance and exits of the lots. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-352)

Correspondence received from Mr. Ivan Vargas, tournament director for the Hammond Mayor's Cup annual 3 on 3 soccer tournament, requesting permission to display two (2) sign advertising the tournament in the City. Recommendation by Mr. Long to refer this matter Public Works and continue this matter to May 31, 20158; Mr. Margraf concurred. (Ins. No. 18-353)

Proposed License Agreement with Do All Village, Inc., and its representative EnviroForensics, for environmental testing at 837 Hoffman Street. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-354)

Garage Sale Permits submitted for approval. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-355)

General Order – Axon Mobile Video Recording Equipment. Ms. Kantar advised that this order is for the operation and maintenance of cameras in vehicles. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-356)

General Order – Hammond Police Unmanned Aircraft System(s) – (UAS) Policy - Drone Policy. Recommendation by Mr. Long; Mr. Margraf concurred. (Ins. No. 18-357)

Under Matters from Other Department Heads/Their Representatives, Ms. Kantar requested authorization to bid 415 Sibley Street. Recommendation by Mr. Long; Mr. Margraf concurred.

Mr. Gleason then advised that he told Ms. Lavizzo that she will need to have a Hammond Police Office at the Harley run event as liquor will be available for purchase.

There being no further business to come before the Board, recommendation by Mr. Long to adjourn; Mr. Margraf concurred. The regularly scheduled meeting adjourned at 9:32 a.m.

APPROVED:

BY: _____
Kevin Margraf, Vice President

ATTEST:

Lynn Laviolette, Secretary

The meeting reconvened at 9:33 a.m. and a roll call was taken: Ms. Garay – absent; Mr. Margraf – present; Mr. Long – present.

Under Meeting Opened to the Public, Mr. Buddie Fennie, 1137 Ames Street, requested street closure around Mt. Zion Missionary Baptist Church, 1047 Kenwood Street, on June 9, 2018 from 9:00 a.m. to 3:00 p.m., with a Hammond Police Officer present, for an event at the church. Recommendation by Mr. Long; Mr. Margraf concurred.

There being no further business to come before the Board, recommendation by Mr. Long to adjourn; Mr. Margraf concurred. The regularly scheduled meeting ended at 9:35 a.m.

APPROVED:

By: _____
Kevin Margraf, Vice President

ATTEST:

Lynn Laviolette