

## **JOB OPENING**

Department: **Police Department – Animal Control**

Job Title: **Assistant Kennel Master**

Date Requested: **March 13, 2017**

Date needed: **ASAP**

Salary: **\$30,272.00 per year**

### **Job Requirements:**

- Possess a valid driver's license
- Certified to euthanize or tranquilize animals
- Work with animals without undue fear or apprehension
- Knowledge of tranquilizing equipment and use of same
- Able to withstand abnormal sights (dead and mutilated animals)
- Understand animal disease and preventative measures while managing kennel
- Able to work afternoons, weekends, and overtime

### **Responsibilities:**

Feed and care of all animals confined to the shelter and visual inspection of the building and its equipment.

### **Job Duties:**

- Feed and water animals and clean kennel area on weekends and holidays
- Euthanize or tranquilize sick or injured animals when necessary
- Inform Kennel Master of any irregularities while on duty in kennel area

### **Work Environment:**

Exposure to possible bites from vicious or diseased animals. Physically strenuous activity involving handling of food, supplies, and animals. Mental

stress associated with the euthanizing of animals.

Position will be posted internally only from **March 13, 2017** until **March 17, 2017**. If the position is not filled internally it will be held open for external applications an additional ten (10) days. The position will remain posted until filled or no more than 10 days. City employees only: if interested, please complete attached bid form and return it to the Personnel Office no later than **March 17, 2017**.