

Volunteer Nomination

Please take a few moments to give us some information about the volunteer and or organization/agency that you are nominating. The information you provide here will be used by our panel of judges to choose the recipients of this year.

All nominations are to be returned to the
 Department of Planning and Development
 Community Development
 5925 Calumet Ave. Suite 115
 Hammond, IN 46320

By Monday, October 9, 2017

**** If you are nominating more than one volunteer, please complete a separate nomination form for each nominee****

Nominator's Information

Name: _____ Date: _____
Home Address: _____
Phone Number: _____

Nominee's Information

Name: _____
Title: _____ Phone: _____
Organization: _____
Address: _____

TYPE of Volunteer Involvement

PLEASE SPECIFY WHICH CATEGORY YOU ARE NOMINATING THE INDIVIDUAL, TEAM, OR ORGANIZATION/AGENCY

Check all that apply:

Outstanding Adult Volunteer	Outstanding Youth Volunteer	Citizen of the Year
Outstanding Adult Team	Outstanding Youth Team	'Spirit of Hammond' Award
Outstanding Adult Organization	Outstanding Youth Organization	Frank VanTil Lifetime Achievement Award
Advocate for Children	Outstanding Parent Involvement	

VOLUNTEER NOMINATION

PLEASE DESCRIBE IN ESSAY FORM (MAX 200 WORDS)

THE NOMINEE'S VOLUNTEER SERVICES.

MAKE SURE TO INCLUDE THE FOLLOWING INFORMATION:

Describe the volunteer activity performed during this past year for which you are submitting nomination.

Describe a time(s) when the volunteer, team or organization nominee has proved **exceptional service** to others in the community.

Identify service activities/projects that the volunteer, team or organization nominee has initiated or participated in, which were **instrumental** to the City of Hammond.

List the unique services that this volunteer, team or organization has contributed to strengthening the community.

Describe notable **accomplishments/results** the volunteer, team, or organization has achieved and/or **obstacles** he/she/they have overcome through their volunteer work.

Describe any special relationship and population served.

NARRATIVE MUST BE CLEAR AS TO THE INDIVIDUAL'S ROLE IN THE SERVICES RENDERED ON THEIR PROJECT/ACTIVITY.

MAIL, EMAIL, FAX OR DELIVER APPLICATION TO:

DEPARTMENT OF PLANNING AND DEVELOPMENT

ATTN: Gloria Mabry, Social Services Coordinator

5925 Calumet Ave., Suite 115

Hammond, IN 46320

EMAIL: mabryg@gohammond.com PHONE: 219- 853-6358 ext #2 FAX: 219-853-6538

DEADLINE: MONDAY, OCTOBER 9, 2017

NOMINATION FORMS RECEIVED AFTER MONDAY, OCTOBER 2nd, 2017 WILL NOT BE ACCEPTED

NOMINEE MUST BE AN ACTIVE HAMMOND VOLUNTEER

Outstanding Adult Volunteer – individuals who contribute a high quality and quantity of volunteer service that is unique, innovative, and creative.

Outstanding Adult Team – two or more adults who make positive contributions to the community by serving as needed. Being creative and working on projects to make and enhance needs.

Outstanding Adult Organization – organization that is very creative, unique in its delivery and makes positive contributions to the community.

Outstanding Youth Volunteer – youth that gives their time, serves many parts of the community and they actually learn to be better human beings as a part of this experience.

Outstanding Youth Team – two or more youth who make positive contributions and learn in doing so.

Outstanding Youth Organization – youth that work together as an organization. They should have creative ideas and make positive contributions to the community.

Advocate for Children – individual who is dedicated to improving and making life better for children.

Outstanding Parent Involvement – parent or guardian who is supportive of youth and their endeavors. The individual is known by the time he or she contributes and the energy that is promoted through the youth coordination and positive educational movements.

Citizen of the Year – a citizen who continually volunteers and cooperates in many projects/activities to improve the quality of life for the residents of our city (individual does not have to reside in the City of Hammond but must be a consistent volunteer).

‘Spirit of Hammond’ Award – this award recognizes the social revitalization efforts, initiated by one neighborhood organization or non-profit organization that focuses on the social or cultural aspects of the city. In general, these efforts support the spirit of ‘neighborliness’ in the City of Hammond.

Frank VanTil Lifetime Achievement Award – company, corporation, or individual who is a consistent die-hard supporter of many projects and activities (this is a one-time award).